



Park Sharon Athletic Association (PSAA) is a non-profit 501(c)(3) youth athletic association dedicated to providing organized instructional sports for boys and girls ages 4 through 17 years of age. We offer youth athletic programs and activities such as basketball, cheerleading, and baseball.

PSAA is seeking someone to serve as Vice President, Board of Directors. The Vice President will play a pivotal role in shaping the strategic direction of the organization, collaborating with fellow board members, and providing leadership and oversight to ensure the continued growth and success of our programs.

### **Key Responsibilities:**

1. **Strategic Leadership:** Collaborate with the President and fellow board members to set the association's strategic priorities, goals, and objectives. Provide leadership in the development and execution of strategic plans.
2. **Board Governance:** Actively participate in board meetings, and discussions to ensure that the board operates effectively, adhering to governance best practices, and fulfilling its fiduciary responsibilities. Lead board meetings in the absence of the President.
3. **Financial Oversight:** Assist in financial oversight to ensure the association's financial health and sustainability. Engage in fundraising efforts and donor cultivation.
4. **Community Engagement:** Build and maintain relationships with key stakeholders, including members, athletes, coaches, volunteers, sponsors, and community partners. Represent the association at relevant events and functions.
5. **Program Development:** Contribute to the development and enhancement of athletic programs, events, and initiatives. Champion inclusivity, diversity, and equity within the association's programs and policies.
6. **Advocacy and Outreach:** Advocate for the interests of the association within the broader athletic community and with relevant authorities. Serve as a spokesperson for PSAA as needed.
7. **Risk Management:** Collaborate with the board to identify and mitigate risks associated with the association's operations, ensuring compliance with relevant laws and regulations. Oversee a consistent program for Coaches Code of Conduct, Players Code of Conduct, Background Checks and Waivers. Work with Sports Commissioners on any sport specific insurance.

### **Qualifications:**

- Proven leadership experience in non-profit organizations, athletic associations, or related fields.
- Strong strategic thinking and planning abilities.
- Excellent communication, interpersonal, and public speaking skills.
- Financial acumen and experience with non-profits.
- Commitment to the values and mission of PSAA.